

THE SOUTH CENTRAL KANSAS REGIONAL CHAPTER OF IAAO

IS SPONSORING

IAAO Course 331

Mass Appraisal Practices and Procedures

July 16 – 20, 2018

National Center for Aviation Training
4004 N. Webb Road, Wichita, KS, 67226

COURSE DESCRIPTION - Per the IAAO Website:

This course is designed to build on the subject matter covered in Course 300 – Fundamentals of Mass Appraisal and prepare the student to take the more advanced mass appraisal courses. It teaches the student how to use Excel and SPSS to analyze data and apply it. Much of the emphasis will be on data accumulation and analysis primarily directed toward the cost approach. Along the way the student will learn how to use the graphing and analysis tools within Excel for ratio studies in addition to supporting existing cost schedules or building new ones. For more information on the course, please read the Course Information Packet (Available on iaao.org).

LOCATION: This course will be held at the National Center for Aviation Training. 4004 N. Webb Road, Wichita, KS 67226

INSTRUCTOR: The instructor will be Marion Johnson

MATERIALS: Please bring pencil, paper, and calculator

SCHEDULE: Monday –Thursday 8:00am – 4:30pm ; Friday 8:00am –12:00pm (Monday – Thursday there will be one 15 minute break in the morning and one 15 minute break in the afternoon as well as a one hour lunch break each day.)

REGISTRATION: The course will be limited to the first 24 students to register. The registration fee is **\$500.00 per person**. To register please complete the attached Registration Form and mail the completed form and payment to Michelle Adkins, Treasurer, South Central Kansas Regional Chapter of IAAO, c/o Sedgwick County Appraiser's Office, 271 W. 3rd St. N., Suite 501, Wichita, KS 67202-1212. If you have questions please call Grant Schmidt, Education Coordinator at 316-660-5473. Make check payable to South Central Kansas Regional Chapter of IAAO.

PLEASE READ!!! Money must be sent with the Registration Form. When Registration Forms and money are received you will receive a confirmation. SCKIAAO reserves the right to cancel this course up to 35 days from the first scheduled day of class. Full course refunds will be made if the course is cancelled. There will be a cancellation charge of 25% of the registration fee to course enrollees who cancel after 5:00 PM on June 21st, 2018. Registration received after 5:00 pm on June 21st, 2018 will incur a \$25 late registration fee. The South Central Kansas Regional Chapter of IAAO is not responsible for travel reimbursement due to any cancellation (course or enrollee).

IAAO welcomes students and members of any sex, race, color, nationality, and ethnic origin. It does not discriminate on the basis of sex, race, color, nationality, or ethnic origin in the administration of its policies.

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PLEASE TYPE OR PRINT THE FOLLOWING:

NAME: _____ **COUNTY:** _____

NUMBER OF YEARS EXPERIENCE IN ASSESSMENT/APPRAISAL WORK: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP CODE:** _____

BUSINESS PHONE: _____ **HOME PHONE:** _____

FAX: _____ **E-MAIL:** _____

Please submit your check with your registration.

Please check one of the lines below:

Course only - \$500.00 _____

Check should be made payable to the South Central Kansas Regional Chapter of IAAO.

Enclosed is my payment in the amount of _____

PLEASE READ, SIGN AND DATE

The registration fee will need to be submitted with the Registration Form. When the Registration Form is submitted, a confirmation will be sent to acknowledge receipt. SCKIAAO reserves the right to cancel this course up to 35 days from the scheduled day of class. Full course refunds will be made if the course is cancelled. There will be a cancellation charge of 25% of the registration fee to course enrollees who cancel after 5:00 PM on June 21st, 2018. The South Central Kansas Regional Chapter of IAAO is not responsible for travel reimbursement due to any cancellation (course or enrollee).

STUDENT SIGNATURE: _____ **DATE:** _____

**Mail to: Michelle Adkins, Treasurer
South Central Kansas Regional Chapter of IAAO
Sedgwick County Appraiser's Office
271 W. 3rd St. N, Suite 501
Wichita, KS 67202-1212**